Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

REBIDDING

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-05-0904

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	1 /	ARTICLES	1	U PRICE	TOTAL
1	800 PURPOSE:	сору	TRIBUTE NEWS 11 x 17 in (Table 8 pages, full cole coated 2 sides (offset printing, fu back to back, sa (for January to N x-x-x-x-x-x-x-x	or all <mark>pages</mark> C2S) #80 ull flush pri <mark>ntin</mark> g ddle stitch		TOTAL	
		Business N	ame & Address	Name / Signature of Representa	S	Form & A	mount
Comp	any Name /	business Na	arrie & Address	ivame / Signature of Represent	auves	of Bid Se	

INSTRUCTION TO BIDDERS

DATE: May 26, 2025 **PURCHASE REQUEST NO** : 1-25-05-0904

PURPOSE: FOR USE OF THE CITY INFORMATION OFFICE

OFFICE: INFO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., June 24, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/ Bank Draft/Guarantee

Surety Bond

(2% of ABC)

(5% of ABC)

55,200.00

1,104.00

2,760.00

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank

: Two percent (2%) of the ABC (See above)

in favor of City Treasurer of San Carlos City. b) Bank draft/guarantee or irrevocable letter of credit

issued by a Universal or Commercial Banks Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, : Two percent (2%) of the ABC (See above)

if issued by a foreign bank. c) Surety Bond callable upon demand issued by a surety or insurance company duly

: Five percent (5%) of the ABC (See above)

certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**